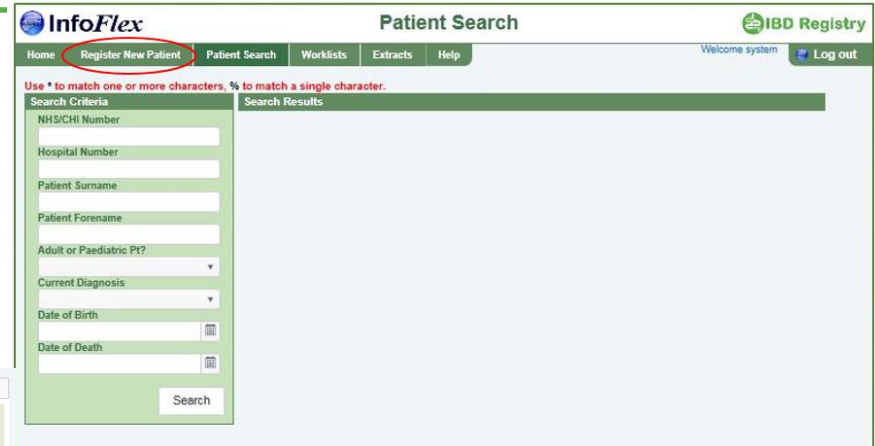


# IBD Registry Web Tool User Guide

Entering the data required for the  
2016 / 2017 Biologics  
Key Performance Indicators

Presentation title: Registering a new patient

Click *Register New Patient* button

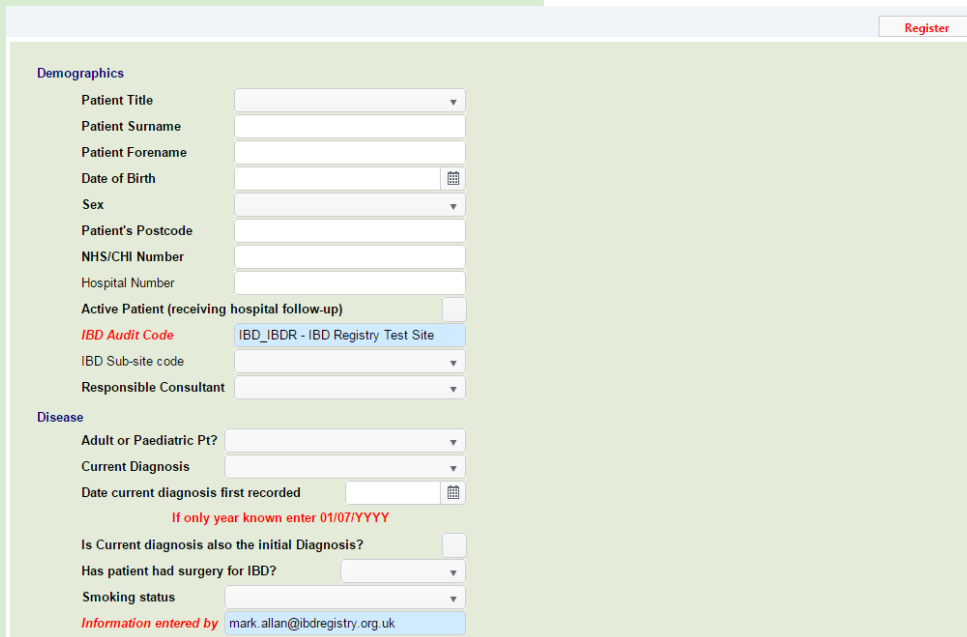



*Patient Registration* page opens.



Complete Demographic and Disease fields.  
Click *Register* button (may need to scroll page up).

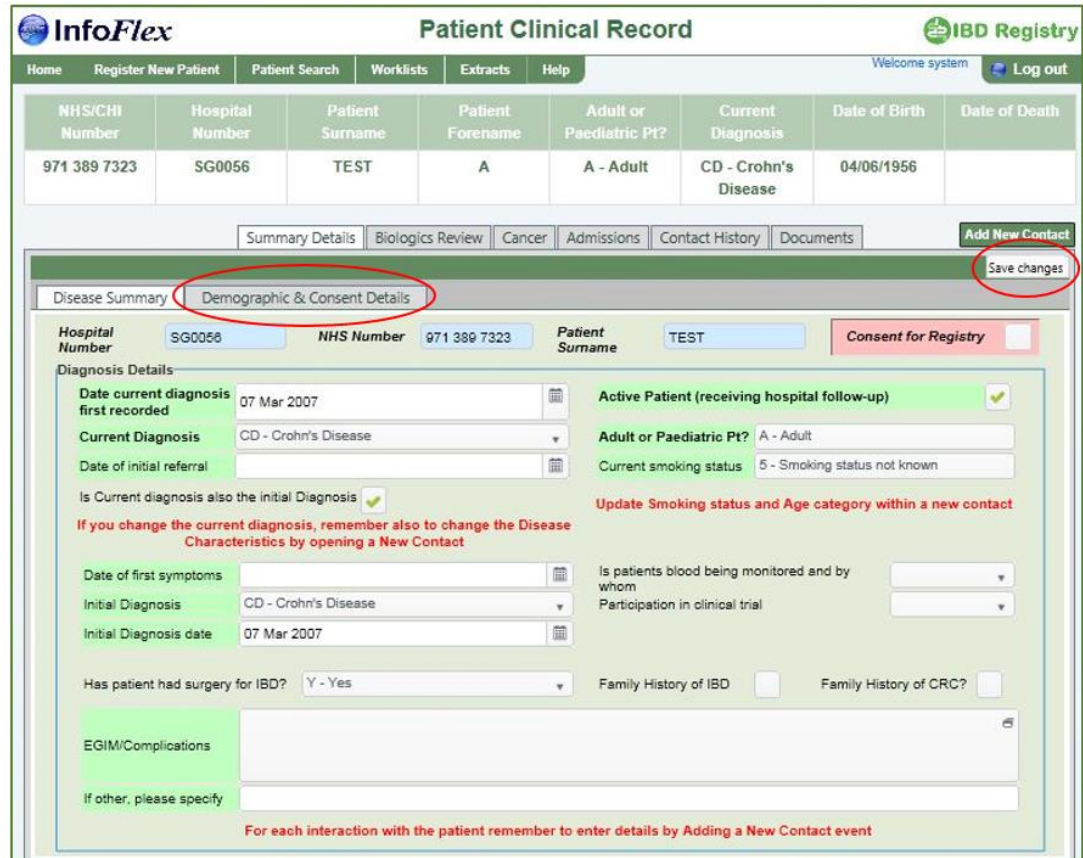
*Remember:*  
*The items in bold are required and need to be entered before the record can be saved.*  
*The fields in blue are pre-populated.*



Presentation title:

Once registered, the *Patient Clinical Record* opens at the *Disease Summary*. Enter additional details in fields on this page, as much or as little as required. Click Save changes.

To add information relating to *Patient Demographics, Doctor Details, Registry Consent (also Patient Death Details)*, select *Demographic & Consent Details* tab. Enter details as required. Click Save changes.

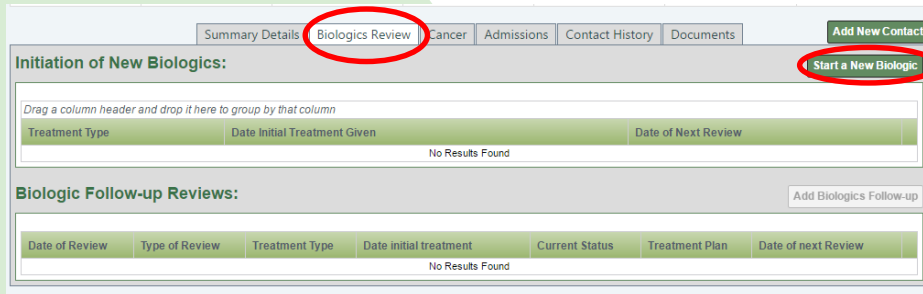


The screenshot shows the 'Patient Clinical Record' interface for a patient with NHS/CHI Number 971 389 7323 and Hospital Number SG0056. The patient's name is TEST A, and they are an adult with Crohn's Disease (CD) diagnosed on 04/06/1956. The 'Demographic & Consent Details' tab is selected, showing fields for 'Date current diagnosis first recorded' (07 Mar 2007), 'Current Diagnosis' (CD - Crohn's Disease), and 'Date of initial referral'. A red circle highlights the 'Save changes' button in the top right corner. Another red circle highlights the 'Demographic & Consent Details' tab in the navigation bar.

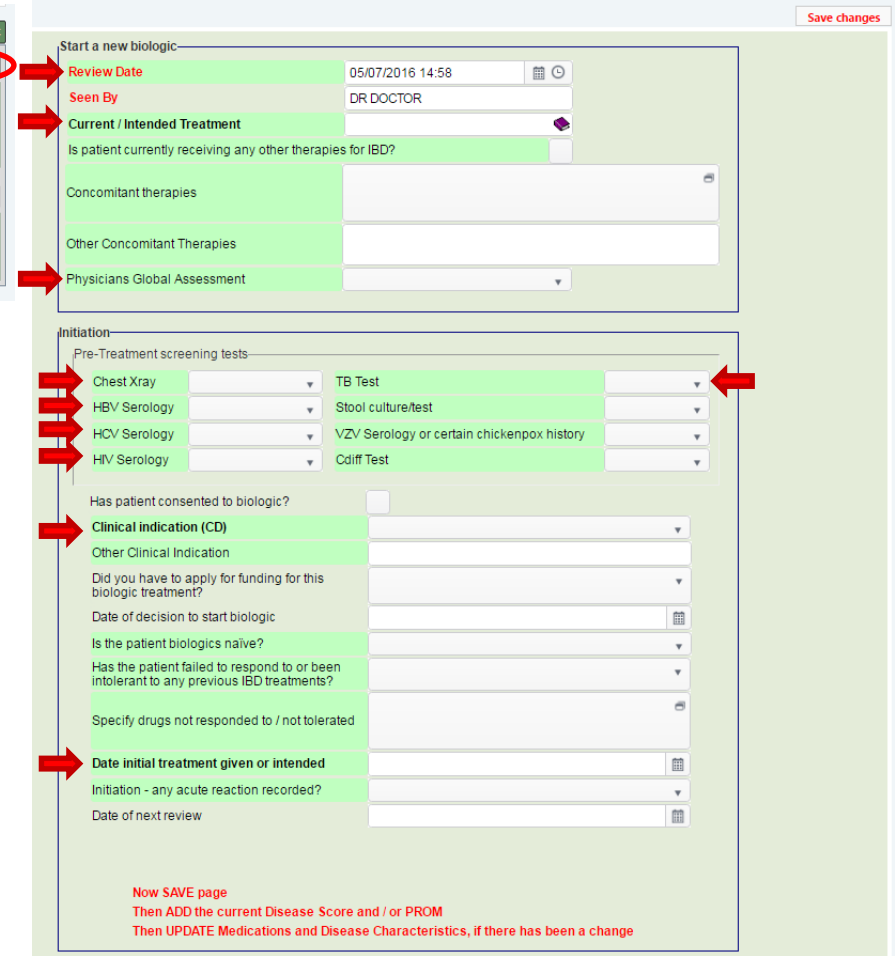
**Presentation title:** Pre-treatment checks:

KPI: Was the patient screened before starting on a biological therapy?

*Tip: to speed up entering data, use the tab key to navigate to a field; use the cursor arrows to choose an answer from a drop down menu.*



The screenshot shows the 'Biologics Review' tab selected in the top navigation bar. Below it, the 'Initiation of New Biologics' section is visible, with a 'Start a New Biologic' button circled in red. Below that is the 'Biologic Follow-up Reviews' section.



This is a detailed view of the 'Start a new biologic' form. Red arrows point to the following fields: 'Review Date', 'Seen By', 'Current / Intended Treatment', 'Physicians Global Assessment', 'Chest Xray', 'HBV Serology', 'HCV Serology', 'HIV Serology', 'Clinical indication (CD)', 'Date initial treatment given or intended', and 'Date of next review'. The form includes sections for 'Pre-Treatment screening tests', 'Consent', 'Clinical indication', and 'Biologics history'.

From *Patient Clinical Record* page, click *Biologics Review* tab and then select *Start a New Biologic*. Enter the required initiation data.

- *Review Date*
- *Current/intended treatment*
- *Clinical indication*
- *Date initial treatment given or intended*
- *Physician's Global Assessment*

A response needs to be entered into all fields in this list to confirm pre-treatment screening has been completed (see red arrows):

- *Chest Xray*
- *HBV Serology*
- *HCV Serology*
- *HIV Serology*
- *TB Test*

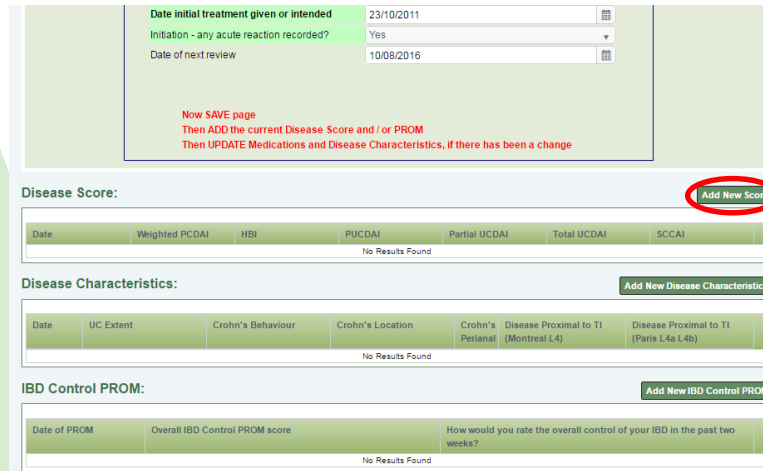
Click Save, then follow instructions in red at foot of this panel.

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**Presentation title:** Recording a disease activity score

KPI: Was a formal assessment of disease activity undertaken at this time?

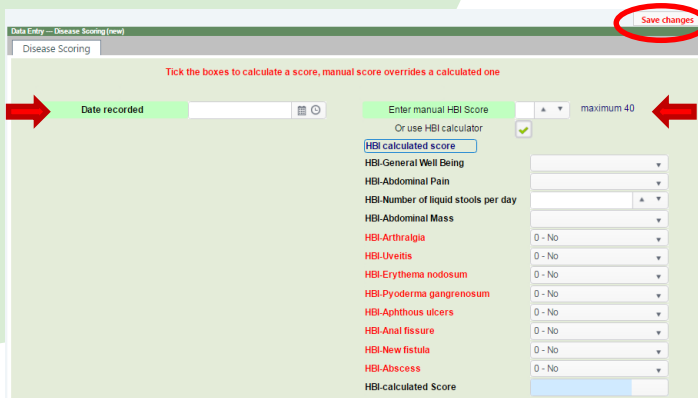
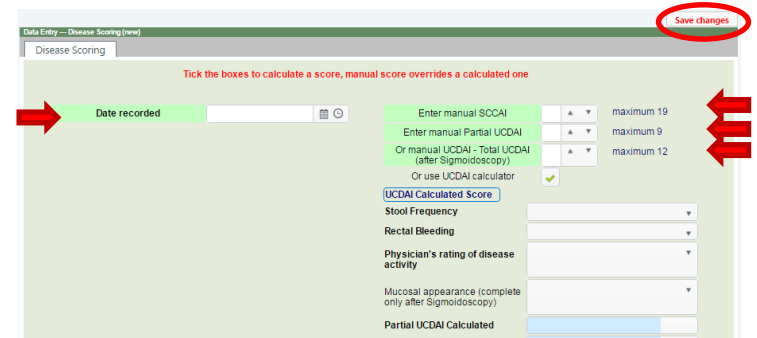
1. From the *Biologics Initiations and Review* screens, scroll down and add a new Disease Score:



2. [CD] Enter date recorded and wPCDAI or HBI score (either manually or with the calculator). Click *Save changes*.

or

2. [UC] Enter date recorded and SCCAI or PUCDAI or UCDAI (either manually or calculator). Click *Save changes*.

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**Presentation title:**

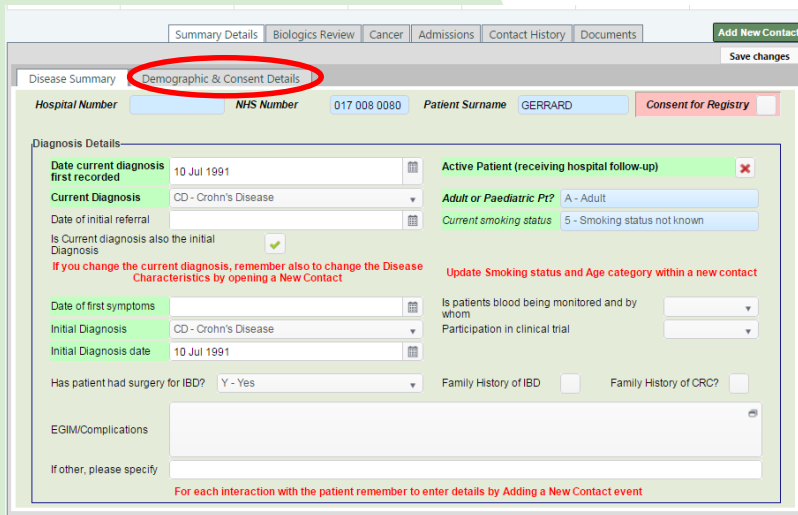
**Pre-treatment checks: recording patient consent**

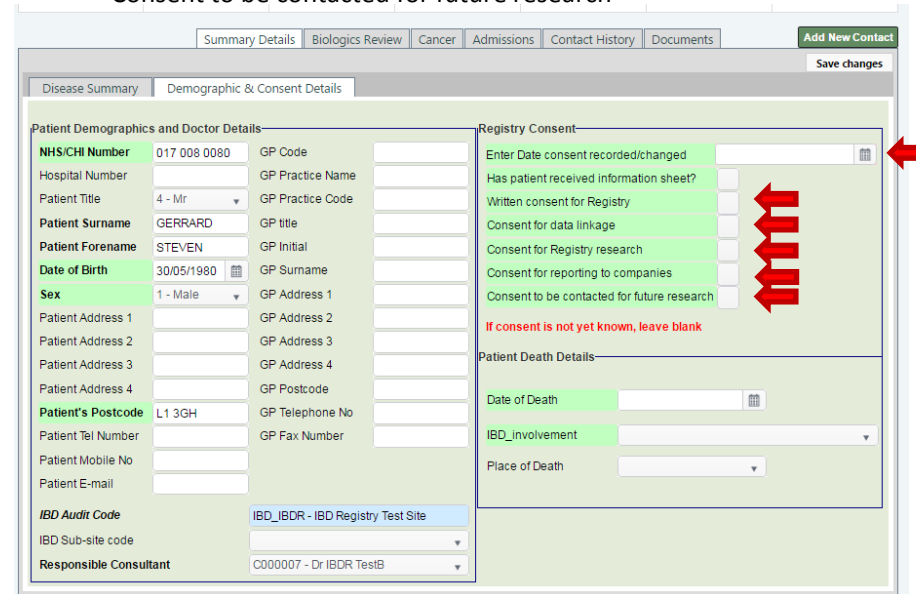
KPI: Is there a record of consent having been discussed with each patient?

From Disease summary page, *Summary Details* ribbon, select *Demographic & Consent Details* tab.

Patients on biologics should be approached regarding Registry consent, so as well as the data items regarding each Biologics review please complete the following:

- Enter Date consent recorded/changed
- Written consent for Registry
- Consent for data linkage
- Consent for Registry research
- Consent for reporting to companies
- Consent to be contacted for future research



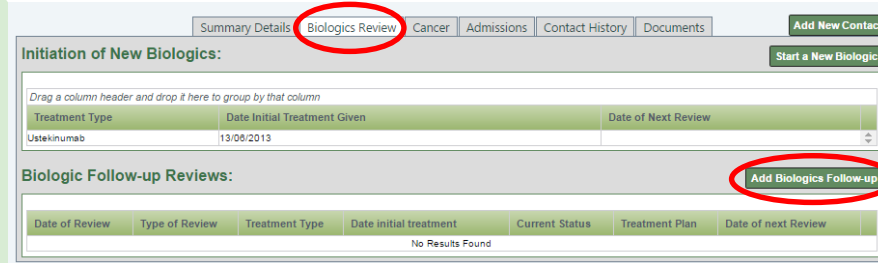
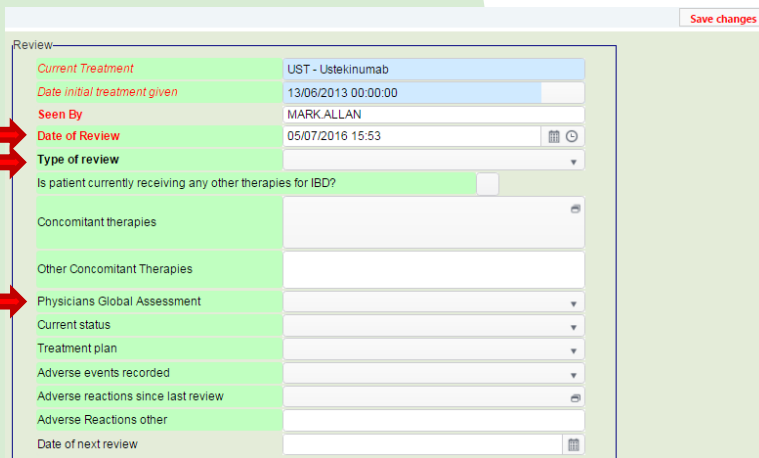


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Presentation title: **Data required for follow-up reviews**

KPI: Was there a post-induction review and a 12-month review after this biologic treatment was started?

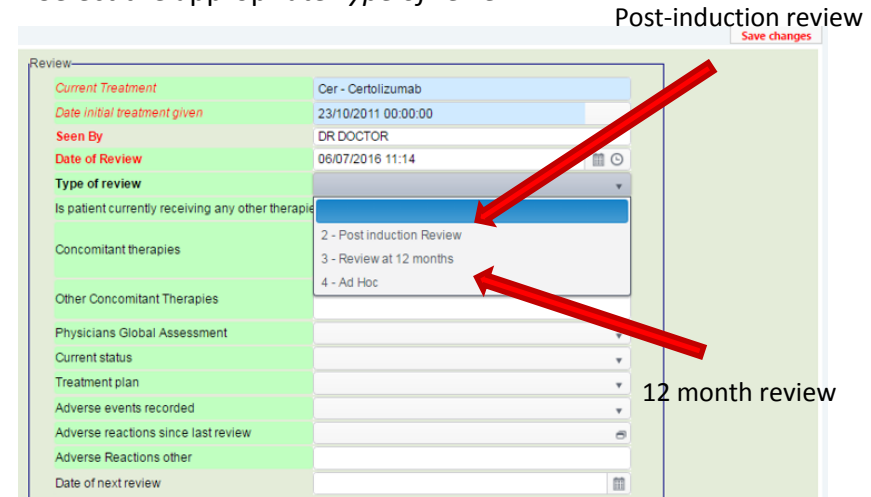
From *Patient Clinical Record* page, click *Biologics Review* tab and select *Add Biologics Follow-up*.

Current treatment and Date initial treatment given should be pre-populated. (If the patient has had more than one biologic therapy, you will be able to choose which initiation the follow-up relates to.)

Enter Date and Type of review and Physicians Global Assessment.

Follow the same steps for a review at 12 months. Select the appropriate *Type of review*:

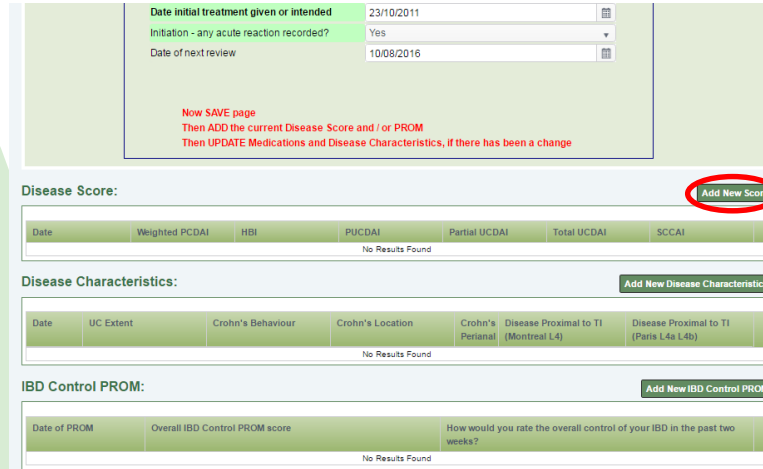


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**Presentation title:** Recording a disease activity score

KPI: Was a formal assessment of disease activity undertaken at this time?

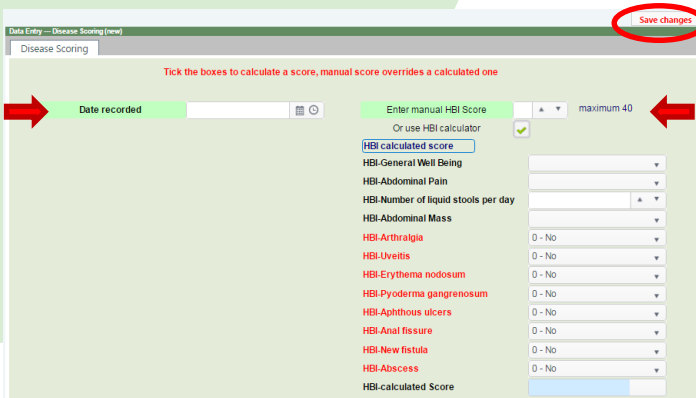
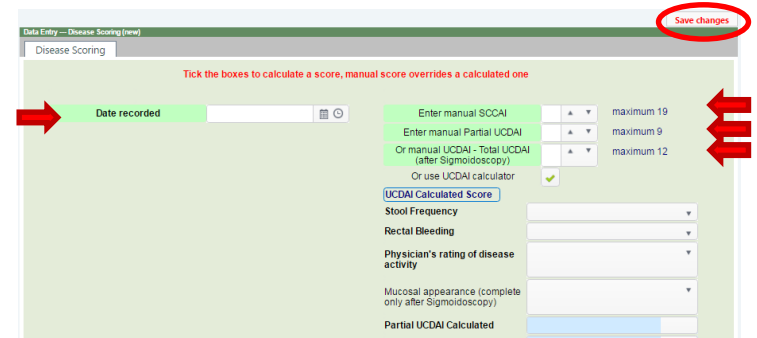
1. From the *Biologics Initiations and Review* screens, scroll down and add a new Disease Score:



2. [CD] Enter date recorded and wPCDAI or HBI score (either manually or with the calculator). Click *Save changes*.

or

2. [UC] Enter date recorded and SCCAI or PUCDAI or UCDAI (either manually or calculator). Click *Save changes*.

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